



NOTICE OF MEETING

Audit Committee

THURSDAY, 30TH JULY, 2009 at 19:30 HRS - CIVIC CENTRE, HIGH ROAD, WOOD GREEN, N22 8LE.

MEMBERS: Councillors Rahman Khan (Chair), Diakides, Gorrie, Mallett (Vice-Chair), Mughal, Meehan, Butcher and Dobbie

AGENDA

1. APOLOGIES

To note any apologies for absence.

2. URGENT BUSINESS

The Chair will consider the admission of any late items of urgent business. (Late items will be considered under the agenda item where they appear. New items will be dealt with at item 12 below).

3. DECLARATIONS OF INTEREST

A member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.

A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest **and** if this interest affects their financial position or the financial position of a person or body as described in paragraph 8 of the Code of Conduct **and/or** if it relates to the determining of any approval, consent, licence, permission or registration in relation to them or any person or body described in paragraph 8 of the Code of Conduct.

4. MINUTES (PAGES 1 - 10)

To confirm and sign the minutes of the Audit Committee held on the 2 June 2009.

5. DEPUTATIONS AND PETITIONS

6. GRANT THORNTON - AUDIT PROGRESS REPORT (PAGES 11 - 12)

Report of Grant Thornton.

7. AUDIT STRATEGY DOCUMENT FOR THE YEAR ENDING 31 MARCH 2009 (PAGES 13 - 26)

Report of Grant Thornton.

8. GRANT CLAIMS AND RETURNS PLANNING MEMORANDUM 2008-09 (PAGES 27 - 38)

Report of Grant Thornton.

9. REPORT ON INFORMATION TECHNOLOGY CONTROLS (PAGES 39 - 46)

Report of Grant Thornton.

10. ANNUAL AUDIT AND INSPECTION LETTER 2008/09 (PAGES 47 - 70)

Report of the Chief Executive and Chief Financial Officer to consider the Council's response to the issues set out in the Audit Commission's annual audit and inspection letter.

11. PROGRESS REPORT ON COUNTER FRAUD ACTIVITY RELATING TO HOUSING BENEFIT AND COUNCIL TAX BENEFIT - QUARTER 1 (PAGES 71 - 78)

Report of the Chief Financial Officer.

12. EXTERNAL INSPECTION HOUSING - PROGRESS REPORT (PAGES 79 - 140)

13. INTERNAL AUDIT PROGRESS REPORT - 2009/10 QUARTER 1 (PAGES 141 - 182)

Report of the Head of Audit and Risk Management to inform the Audit Committee of the work undertaken during the first quarter by the Internal Audit Service in completing the annual audit plan and any responsive fraud investigation work. In addition, the work of the Council's personnel division in supporting disciplinary action taken across all departments by respective council managers.

14. ANNUAL GOVERNANCE STATEMENT 2008/09 (PAGES 183 - 260)

Report of the Head of Audit and Risk Management to provide a final version of the statutory Annual Governance Statement, and supporting evidence matrix relating to 2008/09 for information.

15. RISK MANAGEMENT UPDATE (PAGES 261 - 266)

Report of the Head of Audit and Risk Management to inform the Audit Committee of the current position on risk management implementation across the Council and provide a revised risk management strategy for consideration and approval.

16. WHISTLEBLOWING - REPORT ON IMPLEMENTATION AND USE 2008/09 (PAGES 267 - 270)

Report of the Head of Audit and Risk Management to advise the Audit Committee of the operation and use of the Council's Whistleblowing policy.

17. DRAFT REPORT TO FULL COUNCIL ON THE WORK OF THE COMMITTEE IN 2008/09 (PAGES 271 - 282)

Report of the Head of Audit and Risk Management to advise the Audit Committee of the proposed report to Full Council in respect of the work undertaken by the Audit Committee during 2008/09.

18. NEW ITEMS OF URGENT BUSINESS

To consider any new items of urgent business admitted at item 2 above.

19. DATE OF NEXT MEETING

Thursday, 5 November 2009 at 19:30hrs.

Yuniea Semambo
Head of Local Democracy and Member Services
5th Floor
River Park House
225 High Road
Wood Green
London N22 8HQ

Helen Jones
Principal Committee Coordinator
Tel: 020 8489 2615
Fax: 020 8489 2660
Email: Helen.jones@haringey.gov.uk

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